# ASSOCIATE PASTOR FOR TEACHING & DISCIPLESHIP | Job Description

## **ABOUT THE CHURCH**









Ogletown Baptist Church is located in Newark, Delaware. Our 650+ members come from Delaware, Pennsylvania, Maryland, and New Jersey. Originally founded in 1958, Ogletown cooperates with the Southern Baptist Convention for missions and discipleship. We are a growing family of believers called to love neighbors, make disciples, and build each other up. We host two, weekly Sunday services along with weekly Sunday Bible Studies for adults, and ministries to children, teenagers, and college students. We partner with local and global ministries and other local churches for the spreading of the gospel in our area and around the world.

## **ROLE PROFILE**

The Associate Pastor for Teaching and Discipleship will provide pastoral care to the members of Ogletown Baptist Church, including preaching, teaching, and discipleship. He provides high-level direction and pastoral leadership for all of Ogletown's teaching and discipleship ministries—Sunday Bible Studies, Men's Ministry, Women's Ministry, Collegiate Ministry, Community Groups, Membership Matters (membership class) as well as other teaching/discipleship ministry. The pastor will serve as a member of our Shepherding Team and as the lead decision maker when designated by the Senior Pastor.

#### REPORTING RELATIONSHIP

The Associate Pastor for Teaching and Discipleship reports to the Senior Pastor. He will provide oversight to staff members and lay ministry leaders.

# **KEY RESPONSIBILITIES**

- Provide pastoral care for the souls of our congregation by assisting with counseling and visits to encourage the spiritual health of church members. Disciple, encourage, and admonish church members individually or in small groups.
- Participate in other pastoral duties such as conduct/ officiate baptisms, the Lord's Supper, weddings and funerals, and other pastoral duties as needed.
- Jointly lead and serve with the Shepherding Team as a nonrotating elder by sharing his unique gifts, training, and experience and assisting the Senior Pastor in training, equipping, and encouraging the Shepherding Team in their work.

- Serve as the liaison between the staff and the elders, especially to direct reports.
- Preach 20% or more of the time at Sunday morning services along with teaching regular Bible studies.
- Routinely teach the Membership Matters class and coordinate with appropriate staff members.
- Work to raise up capable and faithful Bible teachers by training members to read, study, and teach God's Word.
- Equip and encourage church members to disciple one another while personally discipling others to grow in faith and holiness.

- Oversee the church's teaching ministries (e.g. Adult Sunday Bible Studies, Men's and Women's Ministries, Community Groups, pulpit supply, and other small group gatherings/studies).
- Organize and oversee training opportunities with outside pastors, professors, and seminaries (e.g. distance seminary learning, special seminars, and workshops).
- Cultivate relationships with community leaders, other ministers of the Gospel and denominational leaders, multiplying Ogletown's impact to our local community and the world.
- Promote a culture of prayer through teaching, modeling, and encouragement to pray in the church's public gatherings, in small groups, in discipling relationships and in the private lives of church members.
- Supervise the Women's Ministry, Collegiate Ministry, and Communications Directors along with the Administrative Assistant for Pastoral Services. This includes helping staff set goals, prioritize work, pastoral care and ensuring they are equipped to fulfill their roles. Making hiring and termination decisions.

# **CHARACTER QUALIFICATIONS**

- A godly man of the highest character (cf. 1 Timothy 3, Timothy 1, Galatians 5:16-23), who reveres the Word of God, is an able communicator, has a heart for lost peoples, at home and abroad, and loves God's people
- · Agrees with and supports OBC's Constitution and Articles of Faith (The Baptist Faith and Message, 2000)
- Minimum of Master of Divinity (MDiv) or Master of Theology (ThM)
- · Should have substantive pastoral ministry experience

### COMPENSATION

· Full-time, exempt salaried position with full benefits package